



February 10, 2023

Re: Budget

Dear Everett Public Schools' Staff,

Thank you for your ongoing engagement in the budgeting process. As you may know, last night we held the Board Workshop focused on the 2023-24 budget and asked them to pass a resolution directing me to prepare a budget reduction plan.

The resolution recognizes that the district does not have the presently assured financial resources to maintain its program and services at the present levels for the 2023-24 fiscal year. Therefore, it is necessary to make certain reductions in the district's educational program, including reductions in certificated, classified, and administrative positions for 2023-24 school year.

The board passed the resolution directing me to develop a reduction plan for 2023-24 with the goal of reducing expenditures to the level of reasonably anticipated revenues. What this means is over the next two weeks cabinet will be continuing to gather data from multiple stakeholder groups, quantify options, meet with union leadership, and present their recommendation for a right-sized reduction to me. I will work with their proposal to finalize what will be my recommended reduction plan to the board, which they will review at the February 28 special board meeting. The upcoming timeline can [be viewed here](#).

Although these reductions are being made for the 2023-24 school year, Cabinet is taking a 5-day furlough this spring to help start reductions early.

**A few important points to remember:**

1. We are in this together and are going to preserve items and services that directly affect student learning to the greatest extent possible.
2. We are still in the data gathering stage, and no decisions have been made regarding potential staff reductions.
3. If layoffs are necessary, the district will partner with labor associations regarding contract commitments and work with affected staff to ensure as much notice as possible is given. Some reductions could come through attrition and by eliminating vacant positions.

Visit the budget webpage for updated information. If there are questions that are not answered there, or suggestions regarding the budget, please email [budget@everettsd.org](mailto:budget@everettsd.org).

In closing, I know these are challenging times for the entire system. Please know we are here for you throughout this process. Thank you for all you do, and please take care of yourself.

Stay safe and be well.  
Ian